



GAIL FARBER, Director

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS**

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE

September 06, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

51 September 6, 2016

LORI GLASGOW
EXECUTIVE OFFICER

**CONSTRUCTION CONTRACT
PUBLIC BUILDINGS CORE SERVICE AREA
OLIVE VIEW-UCLA MEDICAL CENTER
PSYCHIATRIC URGENT CARE CENTER TRAFFIC SIGNAL INSTALLATION
AND APPROVE APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
IN THE SYLMAR AREA OF THE CITY OF LOS ANGELES
CAPITAL PROJECT NO. 69545
(SUPERVISORIAL DISTRICTS 3 AND 5)
(4 VOTES)**

SUBJECT

This action is to adopt and advertise the remaining traffic signal installation component of the Olive View-UCLA Medical Center Psychiatric Urgent Care Center Project in the Sylmar area of the City of Los Angeles, find the traffic signal installation component categorically exempt from the provisions of the California Environmental Quality Act, adopt the plans and specifications, approve the appropriation adjustment and the revised total project budget, authorize the Director of Public Works or her designee to award and execute a construction contract with the responsible contractor with the lowest responsive bid, and delegate certain responsibilities to the Director or her designee to carry out this project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the traffic signal installation component categorically exempt from the provisions of the California Environmental Quality Act.
2. Adopt and advertise this project and adopt the plans and specifications that are on file in the

Construction Division of the Department of Public Works for the construction of a traffic signal system, at an estimated construction contract cost between \$425,000 and \$575,000.

3. Approve an Appropriation Adjustment to transfer \$200,000 from the Committed for Budget Uncertainties in Mental Health Service Act-Proposition 63 Fund BT1 Fund to Capital Project No. 69545, to fund the remaining traffic signal installation component of the Olive View-UCLA Medical Center Psychiatric Urgent Care Center Project.
4. Approve the revised total project budget of \$11,000,000 for the Olive View-UCLA Medical Center Psychiatric Urgent Care Center Project, Capital Project No. 69545.
5. Instruct the Executive Officer of the Board of Supervisors to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisement, and which are to be received before 11 a.m. on October 4, 2016, in accordance with the Notice Inviting Bids.
6. Authorize the Director of Public Works or her designee to determine whether the bid of the apparent responsible contractor with the lowest apparent responsive bid is, in fact, responsive and, if not responsive, to determine which apparent responsible contractor submitted the lowest responsive bid.
7. Authorize the Director of Public Works or her designee to award and execute a construction contract with the responsible contractor with the lowest responsive bid within the estimated cost range.
8. Delegate to the Director of Public Works or her designee the following authority in connection with this contract: (1) approve and execute change orders within the same monetary limits delegated to the Director of Public Works under Section 2.18.050 of the Los Angeles County Code relative to the construction of County buildings; (2) allow substitution of subcontractors and relief of bidders upon demonstration of the grounds set forth in State Public Contract Code Sections 4100 et seq. and 5100 et seq., respectively; (3) accept the project upon its final completion; (4) release retention money withheld consistent with the requirements of State Public Contract Code Sections 7107 and 9203; and (5) extend the date and time for the receipt of bids consistent with the requirements of State Public Contract Code Section 4104.5.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is for the Board to adopt and advertise the project, approve an appropriation adjustment and the revised project budget, adopt the plans and specifications, authorize the Director of Public Works or her designee to award and execute a construction contract with the responsible contractor with the lowest responsive bid, and delegate certain responsibilities to the Director or her designee to carry out this work.

On May 6, 2006, the Board authorized the Department of Mental Health to establish the Psychiatric Urgent Care Center project to allow for implementation of the delivery of mental health services described in the Mental Health Services Act Community Services and Support Plan.

On February 12, 2008, the Board approved the use of the design-build delivery method for the project.

On November 3, 2008, the Board approved a \$10,800,000 budget for the overall project; approved

gkkworks, Inc., to be the most advantageous and best value proposer; awarded a design-build contract to gkkworks, Inc., for the Psychiatric Urgent Care Center project at Olive View-UCLA Medical Center; and authorized the Director to execute the contract upon receipt of acceptable and approved Faithful Performance and Labor and Materials Bonds and insurance certificates filed by the design-builder and to establish the contract effective date. The construction of this new facility was completed in June 2011.

On April 2012, Public Works was notified by the Department of Mental Health that there had been several complaints from the patients in regards to a long walk from the existing bus station to the Psychiatric Urgent Care Center. To address patient concerns, as a result of negotiations with the Metropolitan Transportation Agency and Los Angeles Department of Transportation (LADOT), the Metropolitan Transportation Agency will provide a bus service to this center provided a traffic signal has been installed.

In February 2013, RTK Architects was retained to prepare the traffic signal design and to submit the design to LADOT for review and approval.

On February 19, 2016, Public Works received LADOT and the City of Los Angeles Department of Public Works approvals. We are recommending the Board adopt and advertise these documents for construction bids as required under the State Public Contract Code.

In order to expedite construction of the work, it is recommended that the Board authorize the Director or her designee to award and execute a construction contract with the responsible contractor with the lowest responsive bid if the low bid can be awarded within project budget.

The construction of the traffic signal component is to be completed in 60 working days. It is anticipated the work will start in January 2017 and be completed in April 2017.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1) and Integrated Services Delivery (Goal 3). The recommended actions will help achieve these goals by providing improved traffic flow for the traveling public, which will benefit the community.

FISCAL IMPACT/FINANCING

The revised total project budget of \$11,000,000 for the Olive View-UCLA Medical Center Psychiatric Urgent Care Center Project, Capital Project No. 69545 includes the completed building construction component of \$10,150,000, and the remainder traffic signal installation component of \$850,000. The estimated construction contract cost to complete the traffic signal installation component is in the range of \$425,000 to \$575,000. The traffic signal installation component is estimated to be \$850,000. This total project cost includes the construction contract cost, the preparation of plans and specifications, consultant services, materials testing, construction engineering, jurisdictional inspections, contract administration, change order contingency, and project management services.

On November 3, 2009, the Board approved a \$10,800,000 budget for the overall project. Capital Project No. 69545 was funded by \$6.65 million in net County cost and \$4.15 million from the Mental Health Services Act. The construction of the project was completed in June 2011, with the exception of the traffic signal installation, which came as a requirement after the construction was completed.

Approval of the enclosed Appropriation Adjustment will authorize the transfer of \$200,000 from the Committed for Budget Uncertainties in the Mental Health Services Act-Proposition 63 Fund BT1 Fund to Capital Project No. 69545 to fund the remaining traffic signal installation component of the project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The traffic signal component of the project will be advertised in accordance with Section 20392 of the State Public Contract Code.

The contract agreement will be in the form previously reviewed and approved as to form by County Counsel.

The award of the contract will be in full compliance with Federal, State, and County regulations. The project specifications contain provisions requiring the contractor to comply with terms and conditions supporting the Board's ordinances, policies, and programs including, but not limited to: the County of Los Angeles' Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; the County's Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

The State Public Contract Code requires the County to award construction contracts to a responsible contractor with the lowest responsive bid, which is defined as the firm that: (1) submits the bid with the lowest cost; (2) is deemed by the County to be responsive to specific criteria under the solicitation including, but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the County to be a responsible bidder by exhibiting the capability, capacity, experience, trustworthiness, and financial wherewithal to perform the work required under the bid solicitation.

To ensure the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor law/payroll violations, and debarment actions. As provided for in Board Policy No. 5.140, the information reported by the contractor will be considered before making an award.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with Public Works.

ENVIRONMENTAL DOCUMENTATION

The traffic signal component of the project is categorically exempt from the provisions of the California Environmental Quality Act pursuant to Section 15301(c) of the California Environmental Quality Act Guidelines and Class 1, Subsections (n), (x)(5), and (x)(14) of the Environmental

Document Reporting Procedures and Guidelines previously adopted by the Board. These exemptions provide for the installation of a new traffic signal and a new curb ramp and the maintenance of existing roadway facilities.

CONTRACTING PROCESS

The traffic signal component of the project will be contracted on an open-competitive bid basis. An award by the Director or her designee will be made upon review of the bids meeting the criteria established by the Board and State Public Contract Code.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on both the County's "Doing Business with Us" and Public Works' "Contract Opportunities" websites for upcoming bids.

In addition, in order to increase opportunities for small businesses, Public Works will be coordinating with the Office of Small Business to maximize outreach.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Psychiatric Urgent Care Center at Olive View-UCLA Medical Center will remain operational during the construction of the traffic signal. When the project is completed, it will have a positive impact by providing improved traffic flow thereby benefiting the community.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Construction Division.

Respectfully submitted,



GAIL FARBER

Director

GF:JTS:vr

Enclosures

c: Chief Executive Office (Capital Programs
Division)
County Counsel
Executive Office
Department of Mental Health
Internal Services Department (Countywide
Contract Compliance)

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF MENTAL HEALTH

DEPT'S.
NO. 435

August 8, 2016

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2016-17

4 - VOTES

SOURCES

BA Detail-See Attachment Page 1

USES

BA Detail-See Attachment Page 1

SOURCES TOTAL: \$ 400,000

USES TOTAL: \$ 400,000

JUSTIFICATION

This adjustment is necessary to transfer \$200,000 of Mental Health Services Act – Proposition 63 funds from Committed for Budget Uncertainties to the Olive View Urgent Care Center Project, Capital Project No. 69545, to fully fund the traffic signal installation. There is no net County cost impact.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

Margo Morales
AUTHORIZED SIGNATURE Margo Morales

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

51

SEP 06 2016

Lori Glasgow
LORI GLASGOW
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO. 018

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

Frankie Almy
August 8 2016

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
DEPARTMENT OF MENTAL HEALTH

FY 2016-17

4 - VOTES

SOURCES:

Mental Health Services Act-Prop 63
BT1-3047
Committed for Budget Uncertainties \$200,000
Decrease Obligated Fund Balance

Department of Mental Health
Olive View Urgent Care Center
A01-CP-96-9919-65039-69545
Operating Transfers In/CP \$200,000
Increase Revenue

TOTAL SOURCES: \$400,000

USES:

Mental Health Services Act – Prop 63
BT1- MH-6100-41189
Other Financing Uses \$200,000
Increase Appropriation

Department of Mental Health
Olive View Urgent Care Center
A01-CP-6014-65039-69545
Capital Assets-Buildings and Improvements \$200,000
Increase Appropriation

TOTAL USES: \$400,000

This adjustment is necessary to transfer \$200,000 of Mental Health Services Act – Proposition 63 funds from Committed for Budget Uncertainties to the Olive View Urgent Care Center Project, Capital Project No. 69545, to fully fund the traffic signal installation. There is no net County cost impact.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#31 SEP 06 2016

Lori Glasgow
LORI GLASGOW
EXECUTIVE OFFICER

BA #018

Lafam 8/8/16